



HARTNELL COLLEGE

Professional Development Committee

Minutes

November 27, 2023, 2:00 p.m.

NAME	REPRESENTING	PRESENT	ABSENT
Dianna Rose	CHRO; co-chair	X	
Moises Almendariz	Administrative	X	
Augustine Nevarez	Administrative	X	
Melissa Chin-Parker	Administrative		X
Janet Flores	Faculty	X	
Sunita Lanka	Faculty	X	
John Perez	Faculty	X	
Nancy Wheat	Faculty	X	
Nancy Reyes	Faculty		X
Jazmin Rios	Faculty		X
Delia Edeza	CSEA	X	
Fanny Salgado	CSEA	X	
Katie Holt	CSEA	X	
Ryan Tran	Confidential	X	
Jason Hough	Faculty,	X	
Tracy Gomez	Administrative	X	

CALL TO ORDER AND INTRODUCTIONS

ACTION ITEMS

1. Adopt Agenda (MSC: Jason Hough (motion), Tracey Gomez (second))



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DISCUSSION ITEMS

1. Review the “Save the Date” Notification

Janet shared the “Save the Date” there were some edits that were suggested. Cristina will work with Richard Morales on updating.

Calendar invites have been sent to all employees.

Jason shared on the open letter that he sent to the faculty, on the possibility of picketing the event in January. We would want to advise our presenters and see how we can appropriately address the situation if it does happen. Wanted staff and administrators that it’s something that may be taking place. He asked us to follow up with the faculty presenters that have responded to ensure their commitment. Janet shared the dialogue being shared on picketing the event and it could possibly affect on Friday so we do need to keep that in mind.

2. Update on presenters for Student Success Conference

Janet presented the updated the Canvas shell showing the program. She asked the committee if it would be okay to modify the agenda adding a break in the morning.

3. Finalize agenda for Student Success Conference

The committee finalized a few items on the agenda.

4. Update on meetings with Dr. Frank Harris III

Janet and Dianna shared the meetings with Dr. Harris and his presentation at Hartnell.

5. Web Page Information

Ryan gave an update and an overview of the program on the website. Edits and suggestions were made, Ryan will be updating with the recommendations. Ryan will forward to the committee by Wednesday, November 2, 2023 to go live by Friday, December 2, 2023.

6. Review PD “programs” - reinstate, update, etc.

Janet gave a brief update on what the PD program was before. Moises spoke on how travel funding is provided to the division and who is eligible to travel and who is not. Moises shared that a lot of people have reached out to him to fund conferences/travel; unfortunately, if it does not meet HSI needs it cannot be funded. The faculty on the committee expressed the barrier that is when wanting



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to attend a conference due to the non-existent funds in the budget. If a faculty member wants to attend a conference they would need to pay for it out of their pocket.

Nancy expressed her desire to have the reimbursement process to be returned to make it easier for faculty to attend conferences.

7. PD Planning

- a. Send out survey to gather information regarding upcoming conferences, etc.**
- b. Combining sources to maximize PD opportunities - PDC act as clearing house**

ADJOURNMENT

2023 Semester Meetings:

January 29, 2024